



Hulp dokumente om makliker te werk.
Documents to assist and explain procedures.



Team selection.

On completion of a meetings you can select a new team based on the results of the meeting.

Click on **Utilities** followed by **Team Select**.

Test	Officials	Team Select	History	Combine	Tab 5																										
Selection Criteria		New Team		Modify Data																											
Kriteria <input type="checkbox"/> Combine ages before selecting the team. <input type="checkbox"/> Use a record set to apply minimum requirements. <input type="checkbox"/> Use performance (table scores) as criteria. <input checked="" type="checkbox"/> Use a number of athletes per event as criteria. <input type="checkbox"/> Number of athletes in the team as criteria <input type="checkbox"/> Include relays (4 athletes in 100m) <input checked="" type="checkbox"/> Male <input checked="" type="checkbox"/> Female Maximum events / athlete <input type="text" value="3"/>		<table border="1"><thead><tr><th>Events</th><th>Aantal</th></tr></thead><tbody><tr><td>To 400m</td><td>2</td></tr><tr><td>Midle</td><td>3</td></tr><tr><td>Hurdles</td><td>2</td></tr><tr><td>Field</td><td>3</td></tr></tbody></table>	Events	Aantal	To 400m	2	Midle	3	Hurdles	2	Field	3	<table border="1"><thead><tr><th>Age</th><th>In</th></tr></thead><tbody><tr><td>14</td><td>x</td></tr><tr><td>15</td><td>x</td></tr><tr><td>16</td><td>x</td></tr><tr><td>17</td><td>x</td></tr><tr><td>18</td><td>x</td></tr><tr><td>19</td><td>x</td></tr><tr><td>20</td><td>x</td></tr></tbody></table>	Age	In	14	x	15	x	16	x	17	x	18	x	19	x	20	x	New team Name (max 20 chr) <input type="text"/> Abbreviate (6) <input type="text"/> Manager <input type="text"/> Phone <input type="text"/> Fax <input type="text"/> E-Mail <input type="text"/> Team identification <input checked="" type="radio"/> None <input type="radio"/> Meeting number <input type="radio"/> After name <input type="radio"/> After surname <input type="radio"/> After ID number	
Events	Aantal																														
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17	x																														
18	x																														
19	x																														
20	x																														
		<input type="button" value="Select team"/>																													

Enter the new team's name and abbreviation,

Remove the marks for ages not to be included and set other options to your requirements.

Click on Select team.



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Selection Criteria				New Team			
Event	Gender	Age	Place	Performance	Name	Surname	Team
100m M-15	F	15	1	12.42	Kaili	Botje	D10
100m M-15	F	15	2	12.51	Zanique	Swanepoel	D11
100m M-17	F	17	1	11.99	Kayla	La Grange	D10
100m M-17	F	17	2	12.12	Tiane	Lotter	D2
100m M-19	F	19	1	12.03	Janie	Blignaut	D4
100m M-19	F	19	2	12.32	Kaylin	Smith	D6
100m S-15	M	15	1	10.71	Bradley	Nkoana	D4
100m S-15	M	15	2	10.73	Armand	Van Der Walt	D11
100m S-17	M	17	1	10.47	Mbhoni	Mabunda	D4
100m S-17	M	17	2	10.54	Dwayne	Smith	D4
100m S-19	M	19	1	10.59	Jaco	Venter	D4
100m S-19	M	19	2	10.63	Josh Kevin	Black	D11
100mH M-17	F	17	1	13.79	Mila	Compaan	D4
100mH M-17	F	17	2	13.98	Chane	Kok	D4
100mH M-19	F	19	1	14.33	Charlize	Eilard	D4
100mH M-19	F	19	2	14.50	Diana	Van Zyl	D2
100mH S-15	M	15	1	12.93	Wihan	Kemp	D4
100mH S-15	M	15	2	13.46	Trityne	Parsons	D11
10kmW M-19	F	19	1	1:06:51.75	BP	Mkandla	D14
10kmW S-17	M	17	1	49:24.47	Aley	Nivana	D9
10kmW S-17	M	17	2	57:56.43	Brondin	Hlahane	D11
10kmW S-17	M	17	3	58:18.25	Mandla	Jojo	D12
10kmW S-19	M	19	1	55:53.80	Khosi	Ngake	D9
10kmW S-19	M	19	2	58:06.56	Sbonokuhle	Zungu	D4
10kmW S-19	M	19	3	1:00:46.37	Tumelo	Moloi	D6
110mH S-17	M	17	1	13.77	Jurem	Banque	D4

Team list | Events | Names | Note for teams | Export Spread Sheet | E-M

Click on **Events** and check the number of entries per event.

Click on **Names** to display the list in alphabetical order. The display order will be used in the spreadsheet.

Click on **Export Spreadsheet**.

Be patient. **Excel** will open in the background and populate the template spreadsheet with the names. Wait until it is closed before exiting the program to check the new spreadsheet.

The new spreadsheet will be in C:\Athletics\Import with the given abbreviation as the name. If it appears blank, click on View and then on Unhide.

If the spreadsheet contains any information not related to this meeting, the template was not empty. To correct this go to C:\Program Files(x86)\BSport and open **Team.xls**. Remove any data on the **Team**, **Male** and **Female** pages. Save it and then repeat the **Team select** option.

Use the generated spreadsheet for any additions, deletions, replacements or event changes.

Make sure that the correct new name and abbreviation appears on the Team page.

Use this as the import sheet for the next meeting,